

Practicing in Our District

e-Filing Requirement

Local Rule 5005-1 requires that all documents filed by attorneys and trustees in the Eastern District of California Bankruptcy Court be electronically filed, unless a waiver has been granted. Click [here](https://www.caeb.uscourts.gov/documents/forms/edc/EDC.003-970.pdf) (<https://www.caeb.uscourts.gov/documents/forms/edc/EDC.003-970.pdf>) to see the application to waive this requirement.

Eligibility for an e-Filing Account

Per Local Rule 5005.5-1, attorneys must meet one of the following requirements to receive an e-Filing account:

- be admitted to the Eastern District of California, OR
- be admitted pro hac vice, OR
- be authorized to represent the United States, OR
- represent a child support creditor.¹

For information regarding admission to the Eastern District of California, click [here](https://www.caed.uscourts.gov/caednew/index.cfm/attorney-info/attorney-and-pro-hac-vice-admission/) (<https://www.caed.uscourts.gov/caednew/index.cfm/attorney-info/attorney-and-pro-hac-vice-admission/>). More information regarding practicing Pro Hac Vice is available on our [Information for New Attorneys](#) (link to [United States Bankruptcy Court - Eastern District of California](#)) page.

E-Filing Training

The Bankruptcy Court for the Eastern District of California has a unique e-Filing system called **CAEB e-Filing**. You can watch a training video about our website by clicking [here](https://www.youtube.com/watch?v=ao7e5E4NOP0&feature=youtu.be) (<https://www.youtube.com/watch?v=ao7e5E4NOP0&feature=youtu.be>) .

E-Filing Registration

To register for an e-Filing account in our district, log in to PACER and select **Manage My Account**. Select the **Maintenance** tab and click on the **Attorney Admissions/E-File Registration** link. Search for California Eastern Bankruptcy Court in the drop-down menu and complete all fields marked with a red asterisk.

If your application is approved, you will receive an email from PACER and a separate email from the court. The email from the court will contain your credentials for the CAEB e-Filing system.

¹ Click [here](https://www.uscourts.gov/forms/bankruptcy-forms/appearance-child-support-creditor-or-representative-0) (<https://www.uscourts.gov/forms/bankruptcy-forms/appearance-child-support-creditor-or-representative-0>) for *Appearance of Child Support Creditor or Representative*, Form B2810.