

IV. FILING YOUR COMPLETED FORMS

Bankruptcy petitions, pleadings, and other papers may be submitted for filing by mail or in person at the Clerk's Office public counters. All three Eastern District of California Bankruptcy Clerk's Offices are open from 9:00 a.m. until 4:00 p.m. on all days except Saturdays, Sundays, and legal holidays. The addresses and public telephone numbers for each divisional office are indicated below.

Sacramento Division

U.S. Bankruptcy Court
U.S. Courthouse
501 I Street, Suite 3-200
Sacramento, CA 95814
(916) 930-4400

Fresno Division

U.S. Bankruptcy Court
U.S. Courthouse
2500 Tulare Street, Suite 2501
Fresno, CA 93721
(559) 499-5800

Modesto Division

U.S. Bankruptcy Court
1200 I Street, Suite 4
Modesto, CA 95354
(209) 521-5160

Although there is a bankruptcy court in Bakersfield where bankruptcy hearings are periodically held, there is no staffed Bankruptcy Clerk's Office in Bakersfield.

The Clerk's Office does not accept documents for filing by facsimile.

After completing and assembling the original and copies of your bankruptcy papers, mail or deliver them to the appropriate divisional Clerk's Office with your filing fee payment, completed application to pay fees in installments or completed application for waiver of chapter 7 fees. The Clerk's Office will "FILED" stamp and return the copy of your bankruptcy papers to you. If you mail your papers, please include a self-addressed, stamped envelope of sufficient size for return of your "FILED" stamped copy by mail.