

UNITED STATES BANKRUPTCY COURT
EASTERN DISTRICT OF CALIFORNIA

In re)
)
GENERAL ORDER REGARDING BANKRUPTCY)
NOTICING CENTER SERVICE INTERRUPTION) General Order 26-07
)

The Court is advised that the Bankruptcy Noticing Center ("BNC") is experiencing a nationwide service disruption that prevents it from transmitting notices and orders to parties in the ordinary course. The outage may also affect the ability to access the current creditors' matrices through traditional means in the Court's Case Management/Electronic Case Files ("CM/ECF") system. Importantly, the service interruption does not affect Notices of Electronic Filing ("NEFs") transmitted through the CM/ECF system, which continues to function normally.

Because the Court is unsure how long the outage may last, it finds that temporary procedures are necessary to ensure the continued administration of bankruptcy cases and adversary proceedings and that legally-sufficient notices are provided to the parties. Pursuant to 11 U.S.C. § 105(a), Rules 2002 and 9006 of the Federal Rules of Bankruptcy Procedure, and the Court's authority to administer its docket, and subject in all respects to applicable statutes, rules, and due process, it is hereby **ORDERED** that the following rules shall apply to all cases filed on or after October 7, 2026, and all documents filed in any case on or after October 7, 2026.

A. Applicability. This Order applies to bankruptcy cases and adversary proceedings pending in or commenced in this District while this Order remains effective. The Clerk shall continue to enter orders and generate official notices through CM/ECF to the extent available.

B. Supplemental Notice and Service Requirements During Outage. The obligations imposed by this Order extend to notices and orders ordinarily served by the Court through the BNC that are not transmitted as a result of the service interruption. It does not apply to notices transmitted through CM/ECF or to documents for which service is the responsibility of a party rather than the Court. Parties shall not presume that a document transmitted to the BNC for

1 processing has been delivered. The Clerk may identify affected docket entries and issue
2 instructions for corrective service. A party uncertain whether a required notice was delivered
3 shall promptly verify delivery or effectuate service and file an appropriate certificate.

4 **1. Commencement and § 341 Meeting of Creditors Notices.** In each
5 bankruptcy case, the debtor shall serve the official notice of commencement
6 of the case and meeting of creditors under 11 U.S.C. § 341, including any
7 accompanying notices and deadlines, upon all persons and entities entitled
8 to receive it, within 3 business days of the petition filing. The debtor shall
9 serve the official notice generated or approved by the Clerk and shall not alter
10 the meeting date or any deadline. Notwithstanding Rule 2002(a)(1), the
11 debtor's social-security number and any other federal taxpayer-identification
12 number may be limited on the notice to the last four digits. If the notice is
13 unavailable, the debtor shall promptly request instructions from the Clerk. If
14 the debtor is unable to ensure that service is completed within the time
15 required, the debtor must promptly seek appropriate relief.

16 **2. Discharge, Dismissal, Closing, and Final Decree.** Upon docketing of a
17 discharge order, an order dismissing or closing a case, or a final decree, the
18 debtor shall promptly distribute the order or official notice to all persons and
19 entities entitled to notice, and file proof of such distribution. The Clerk shall
20 remain responsible for duties expressly imposed upon the Clerk by the
21 Bankruptcy Rules, including Rules 4004(g) and 4006; the debtor's distribution
22 under this paragraph is undertaken as a person designated by the Court to
23 the extent legally permissible and does not relieve the Clerk of any
24 nondelegable duty. The Court may direct a different noticing procedure in an
25 individual case.

26 **3. Trustee's Final Report.** Each trustee shall serve notice of the trustee's final
27 report on all persons and entities entitled to notice.

28 **4. Notice of Insufficient Assets.** In a chapter 7 case in which a notice of

1 insufficient assets to pay a dividend was given to creditors, the chapter 7
2 trustee must serve any notice under Bankruptcy Rule 2002 the Clerk would
3 otherwise serve on the chapter 7 trustee's behalf.

4 **5. Chapter 13 Plans.** The debtor must serve all chapter 13 plans, including
5 those filed on the petition date.

6 **6. Requests for Relief.** Any party filing a motion, application, plan, petition in
7 a pending proceeding, notice of assets, transfer of claim, statement that a
8 presumption of abuse has arisen, or other request for relief shall serve the
9 filed document and any notice of hearing, response or objection deadline, or
10 other notice associated with the request upon every person or entity entitled
11 to service or notice. If the Clerk or Court issues a separate hearing notice
12 after the filing, the requesting party shall serve that notice as well. Service of
13 the notice from the Clerk must be completed within 3 business days of the filing.
14 This paragraph applies equally to requests filed in adversary proceedings,
15 without modifying the service requirements governing summonses and
16 complaints.

17 **7. Manner and Proof of Service.** All notice and service effectuated under this
18 Order shall comply with the Bankruptcy Code, Federal Rules of Bankruptcy
19 Procedure (including Rules 2002, 7004, and 9036, as applicable), Local
20 Bankruptcy Rules, and orders entered in individual cases. Service by
21 CM/ECF Notice of Electronic Filing is sufficient only for recipients for whom
22 that method is authorized. All other recipients must be served by a legally
23 permissible means. In all instances, a certificate of service shall be filed
24 promptly, identifying the documents served, the date and method of service,
25 and the names and addresses or authorized electronic destinations of
26 recipients, or attaching a complete service list.

27 **C. Access to Creditors Matrix.** During the outage, access to the creditor's matrix on CM/ECF
28 may be impaired. Until it is resolved, parties may access the list of creditors and addresses in a

1 case using the procedure in Attachment 1. The list of creditors obtained through this process
2 does not include all interested parties to the case (including the debtor(s), trustee(s), or the
3 United States Trustee). Parties are obligated to review the list to ensure that notice is provided
4 to all appropriate parties and not solely those included on the list of creditors.

5 **D. Deadlines and Hearing Dates.** This Order does not extend, shorten, or alter any statutory or
6 rule-based deadline or dispense with any required notice or service. All existing or scheduled
7 hearings shall remain in effect unless otherwise ordered by the Court. No adverse action should
8 be premised on a failure to respond to a notice whose legally sufficient delivery cannot be
9 established.

10 **E. Parties Seeking Additional Relief Due to the Outage.** Any party affected by delayed or
11 unsuccessful noticing may seek a continuance, additional notice, an extension where legally
12 permitted, or other appropriate relief. Any such request must be made through an appropriate
13 motion in the applicable bankruptcy case or proceeding. The motion shall identify the affected
14 notice, explain how the failure to receive notice affected the party, and specify the relief
15 requested. All such motions will be considered by the Court on a case-by-case basis in
16 accordance with applicable law.

17 **F. Self-Represented Parties.** An unrepresented party who cannot reasonably comply with this
18 Order shall promptly contact the Clerk for procedural instructions or request relief from the Court
19 through a written motion. The submission of a motion does not automatically extend any
20 deadline or continue any hearing. On motion or sua sponte, the Court may direct the Clerk, a
21 trustee, or another appropriate person to provide notice or establish alternative procedures
22 consistent with applicable law. Nothing in this Order authorizes the Clerk to provide legal advice.

23 **G. Implementation and Termination.** The Clerk may publish ministerial implementation
24 instructions consistent with this Order. This Order takes effect immediately and remains in effect
25 until further order. Upon restoration of BNC service, the Clerk and affected parties shall
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1 coordinate to avoid duplicate or inconsistent notices and address any outstanding backlog.

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3 **Dated:** October 22, 2026

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6 Christopher D. Jaime, Chief Judge
7 United States Bankruptcy Court
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ATTACHMENT 1

Accessing the List of Creditors in CM/ECF:

1. Select "Query" from the top menu in CM/ECF.
2. Input the case number and select the "Run Query" button.
3. Select the "Creditor" link.
4. The next screen will ask what Creditor type that you are searching. You may leave the "Creditor type" selection blank and select "Run Query" to list all creditors.
5. The next screen will display the list of the creditors and addresses to assist with service.

Please note this list only includes creditors and does not contain other parties in interest, including but not limited to, any debtor, trustee, or the U.S. Trustee.

These instructions may also be found on the Court's website at:

<https://www.caeb.uscourts.gov/bncdisruption>