

**UNITED STATES BANKRUPTCY COURT  
EASTERN DISTRICT OF CALIFORNIA**

***Policy for Providing Interpreters and Services to Hearing-Impaired and Other Persons with Communications Disabilities***

In accordance with the Judicial Policy, Volume 5, Chapter 2 §255, *Services to the Hearing Impaired and Others with Communications Disabilities*, this Court provides reasonable accommodations and services to hearing impaired and other persons with communication disabilities. When authorized, the Court may provide and pay for spoken and sign language interpreters or other appropriate auxiliary aids and services to parties, attorneys, and witnesses participating in court proceedings who are deaf, hearing-impaired, or have other communication disabilities. The Court will attempt to provide a requested auxiliary aid or service unless another equally effective means of communication is available, or if use of the means requested would fundamentally alter the nature of the Court proceeding or pose an undue financial or administrative burden.

For purposes of this policy, court proceedings include trials, hearings, court sponsored alternative dispute programs, ceremonies and other public programs or activities conducted by the Court. Requests for auxiliary aids and services must be made to the appropriate Access Coordinator as stated below. Meetings of creditors held pursuant to Section 341 of the Bankruptcy Code are not court proceedings subject to this policy. In bankruptcy courts, the United States will not pay for foreign language interpreters, unless the government initiates the proceeding.

**Use of Assisted Listening Device:** Each courtroom is equipped with an assisted listening device. To request use of the assisted listening device, contact the Access Coordinator (Courtroom Deputy) for the judge presiding at the court proceeding at least 24 hours before (excluding Saturdays, Sundays, and legal holidays) the scheduled proceeding start time.

|                            |              |                       |              |
|----------------------------|--------------|-----------------------|--------------|
| <b>Chief Judge Clement</b> | 916-930-4411 | <b>Judge Lastreto</b> | 599-499-5879 |
| <b>Judge Sargis</b>        | 916-930-4427 | <b>Judge Niemann</b>  | 559-499-5868 |
| <b>Judge Jaime</b>         | 916-930-4421 | <b>Judge Klein</b>    | 916-930-4473 |

**Use of Interpreter, or Other Auxiliary Aid or Service:** All other requests for a spoken or sign language interpreter, or other auxiliary aid or service, must be submitted in writing to the Access Coordinator listed below, at least two weeks prior to the date set for the proceeding, by completing the attached Application for Services to Persons with Communications Disabilities. The application is also available at the Clerk's Office or at <http://www.caeb.uscourts.gov/Calendar>

**Sacramento:**

**Danette Neff**  
U.S. Bankruptcy Court  
501 I Street, Suite 3-200  
Sacramento, CA 95814  
916-930-4400

**Fresno:**

**Joan Gibson**  
U.S. Bankruptcy Court  
2500 Tulare Street, Suite 2501  
Fresno, CA 93721  
559-499-5800

**UNITED STATES BANKRUPTCY COURT  
EASTERN DISTRICT OF CALIFORNIA**

***Application for Services to Persons with Communication Disabilities***

In re: \_\_\_\_\_ Case No: \_\_\_\_\_

In accordance with *Judicial Policy*, and the policy and the guidelines of this Court, a request for a Court provided language interpreter(s) and/or appropriate auxiliary aids and services is made as follows:

Sign language interpreter

Spoken language interpreter

Other communication aid, auxiliary aid or service (specify):

For a Hearing Before Judge: \_\_\_\_\_

Hearing Date/Time/Location: \_\_\_\_\_

Applicant's role in the Hearing:

Debtor

Defendant

Plaintiff

Witness

Other (specify):

Contact applicant by: Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

I certify under penalty of perjury that I am deaf, hearing impaired, or have other communication disabilities that render me eligible for receipt of these services.

Date: \_\_\_\_\_ Applicant's Signature: \_\_\_\_\_

This Application for Services must be submitted to the Access Coordinator listed below at least two weeks before the date of the hearing.

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