

Office of the Clerk  
U.S. Bankruptcy Court  
Eastern District of California

**NOTICE TO ATTORNEYS CONCERNING CHAPTER 7 CASE BATCHING PROCEDURES**

July 1, 2005

On August 1, 2005, the U.S. Bankruptcy Court for the Eastern District of California will begin using the CM/ECF computer system to electronically docket and manage its bankruptcy cases and proceedings. CM/ECF was developed by the Administrative Office of the U.S. Courts and will be used by the bankruptcy court in this district to replace the outdated BANCAP case management system. It will not be used in this district for electronic filing or for the storage of documents in electronic form, and will not replace the bankruptcy court's locally developed electronic filing and imaged document storage systems.

Due to CM/ECF software limitations and recent staffing cuts, beginning August 1, 2005, the maximum number of chapter 7 cases that may be batched for trustee assignment purposes in the Sacramento Division will be reduced from 10 to 5. Additionally, beginning August 1, 2005, batching in all divisions will be limited to electronically filed petitions only. To avoid the loss of the ability to batch cases on August 1, 2005, attorneys who have not registered to use the electronic filing system are encouraged to do so as soon as possible. Electronic filing registration forms and information are available on the bankruptcy court web site ([www.caeb.uscourts.gov](http://www.caeb.uscourts.gov)).

Revised forms EDC 2-050, *Batching Procedure for Trustee Assignment (Sacramento Division)* and EDC 2-051, *Batching Procedure for Trustee Assignment (Fresno Division)*, will be posted on the Forms and Publications page of the court web site ([www.caeb.uscourts.gov](http://www.caeb.uscourts.gov)). Questions concerning batching should be directed to the Division Manager in the appropriate divisional office.