

CENTRALIZED PROCESSING OF RETURNED BNC MAIL

In October, the Judiciary's Bankruptcy Noticing Center (BNC) contractor will begin accepting, processing and securely disposing of notices that would otherwise be returned to the bankruptcy courts by the United States Postal Service (USPS). The service will eliminate nearly all manual processing of returned mail currently performed by court personnel and will provide timely notification to debtors' attorneys of returned notices.

Currently, BNC returned mail goes either to the court or to debtors' attorneys. As a cost-savings and efficiency measure, bankruptcy courts have been strongly urged to have most returned mail sent to the debtor's attorney, which provides notice that a better address for such recipient should be provided to the court. This procedure is not changing. What does change, however, is that those pieces of mail that are currently directed for return to the bankruptcy courts will now be handled in one facility through the new centralized return mail program.

Under the terms of the revised contract, the BNC contractor will have two business days from receipt to process the returned mail that is currently sent to the bankruptcy courts, and send a Notice of Returned Mail to the attorney or pro se debtor, as appropriate. A sample Notice of Returned Mail is set forth below.

Returned Mail Notice to Debtor/Debtor's Attorney	
March 12, 2011	
From: United States Bankruptcy Court, district	
Re: U.S. Courts, Bankruptcy Noticing Center- Returned Mail Notice	
In re: Case Name, Case Number 05-12336, judge's initials	
 TO THE DEBTOR/DEBTOR'S ATTORNEY:	
The attached document was mailed to the notice recipient(s) listed below via the U.S. Postal Service, and it was returned to the Bankruptcy Noticing Center as undeliverable. Please be advised that dischargeability of a debt may be affected if a creditor fails to receive certain notices. You should determine whether the address should be updated. NOTE: THIS FORM CANNOT BE USED TO ADD A NEW CREDITOR NOT PREVIOUSLY LISTED ON YOUR SCHEDULES.	
If this form is used by the court in place of filing a separate notice of change of address and/or an amended schedule: 1) determine the updated address and send the attached document to the notice recipient; 2) list the updated address below; 3) sign and date the form; and 4) file this form with the court. Please type or print legibly.	
Notice Recipient's Address on Envelope Returned to the Bankruptcy Noticing Center:	
Bart Simpson Company	
301 Maple Avenue	
Springfield, Illinois 28123-1204	
 THE UPDATED ADDRESS IS :	
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Signature of Debtor or Debtor's Attorney	Date
The Bankruptcy Noticing Center does not respond to messages regarding returned mail notification. Please contact the U.S. Bankruptcy Court where the case is pending with questions or comments.	