

OFFICE OF THE CLERK
UNITED STATES BANKRUPTCY COURT
EASTERN DISTRICT OF CALIFORNIA

PUBLIC NOTICE

April 8, 1999

Effective March 1, 1999, all new cases and, with the exception of proofs of claim, all documents filed in cases and proceedings pending on that date have been scanned into the Court's new Electronic Case Files (ECF) system. Images of these documents, as well as proofs of claim presented for filing in cases filed on or after March 1, 1999, may be viewed and printed from computer terminals located in the public and attorney service counter lobbies at all three divisional Clerk's Offices. Until such times as suitable arrangements can be worked out with the coin operated copier vendors to provide printing services, the first five pages of a print request for imaged documents will be free. Thereafter, pursuant to requirements of the U.S. Judicial Conference Fee Schedule, a fee of \$.50 per page will be charged for each printed copy.¹ An additional fee of \$5.00 per document will be charged for certified copies. Instructions for viewing and printing document images are located at each terminal and are available 'on-line.'

Because the entire file is available to the public from Clerk's Office lobby computer terminals, **effective April 19, 1999, paper files for cases and proceedings filed on or after March 1, 1999, will no longer be routinely pulled for review.**² If after reviewing the electronic files for these cases and proceedings you still wish to see the paper files, you must complete a *File Request Card* (Form EDC 207) and the file will be made available for your review the beginning of the next business day. For the immediate future, the Clerk's Office will continue to make paper copies of bankruptcy petitions available to the public for three business days after filing.

For all cases and proceedings filed prior to March 1, 1999, the Clerk's Office will continue to pull paper files upon request. However, if the documents you wish to review in these cases and proceedings were filed on or after March 1, 1999, they are available on the ECF system and you may find it advantageous to view them from the lobby terminals.

Questions concerning the pulling of paper files should be directed to Operations Coordinator in the appropriate divisional office.

¹ Payment is due at the time documents are printed and shall be made in the form of cash, money order, cashier's check or attorney's trust account check. The Clerk's Office **will not accept personal checks or make change.** Cash payments must, therefore, equal the amount due.

² In the Sacramento Division, paper files for bankruptcy cases beginning with case number 99-22717 and adversary proceedings beginning with adversary proceeding number 99-2126 will no longer be routinely pulled. In the Fresno Division, paper files for bankruptcy cases beginning with bankruptcy case number 99-11776 and adversary proceedings beginning with adversary proceeding number 99-1063 will no longer be routinely pulled. In the Modesto Division, paper files for bankruptcy cases beginning with case number 99-90861 and adversary proceedings beginning with adversary proceeding number 99-9026 will no longer be routinely pulled.