

**NOTICE TO ALL NEWLY APPOINTED ATTORNEYS  
WHO WILL PRACTICE IN THE BANKRUPTCY COURT**

On behalf of the judges and deputy clerks of the United States Bankruptcy Court, congratulations on your recent admission to practice in the Eastern District of California.

If you intend to practice in the Bankruptcy Court, I encourage you to stop by one of our three divisional offices to obtain a free copy of our Local Rules of Practice. The addresses and telephone numbers of the three divisional offices are located above.

I also encourage you to contact any of our three division managers to schedule a visit with the local Clerk's Office. During this visit, we can familiarize you with the various automation programs we have implemented to assist you in your practice with this court.

My staff and I are committed to providing you with the best service possible. However, if for any reason you are unhappy with our service or have procedural questions or concerns, please feel free to call me or any of the three division managers. Again, congratulations on your admission to practice in this court.

Richard G. Heltzel  
Clerk, U.S. Bankruptcy Court