

**UNITED STATES BANKRUPTCY COURT  
EASTERN DISTRICT OF CALIFORNIA**

**MEMORANDUM**

DATE:

REPLY TO

ATTN OF: Karen Ceriani

SUBJECT: Application for Release of Unclaimed Funds

**TO:**

We have received an application requesting the release of undistributed funds for:

Case Number:

Debtor:

Creditor:

- 1. A request for an order must be made by written application in compliance with Local Bankruptcy Rule 9014-1. Contact the Financial Administrator at (916) 930-4472 to obtain the appropriate form.
- 2. Part(s) # \_\_\_\_\_ of the application has (have) not been completed.
- 3. It appears that a copy of the application was not sent to the alleged owner of the funds.
- 4. An original power of attorney with a notarized signature was not submitted.
- 5. The name of the original creditor/claimant listed on the trustee's report is not the same as the name of alleged owner of the funds stated in the application. No explanation of the difference is provided.
- 6. The address of the original creditor/claimant listed on the trustee's report is not the same as the address of alleged owner of the funds stated in the application. No explanation of the difference is provided.
- 7. There are no supporting documents showing the alleged owner of the funds to be the successor-in-interest to the funds claimed.

- 8. The corporate seal is not stamped on the power of attorney.
- 9. The name on the corporate seal does not match the name listed on the claim.
- 10. There is no resolution or other document under corporate seal that verifies the person signing the power of attorney is authorized to sign on behalf of the alleged owner of the funds.
- 11. Supporting documents are not certified copies. (See part 4 of the guidelines)
- 12. The applicant is not the alleged owner of funds or the owner's duly authorized agent or representative.
- 13. Signatures are not notarized.
- 14. The appropriate Identification Form for Unclaimed Funds is not attached to the application.
- 15. Copies of the application were not mailed to the U. S. Attorney.
- 16. The fee for search or retrieval of archive file was not included with the application.
- 17. Other: \_\_\_\_\_