

UNITED STATES BANKRUPTCY COURT
EASTERN DISTRICT OF CALIFORNIA

**INSTRUCTIONS FOR COMPLETING
RELIEF FROM STAY INFORMATION SHEET, FORM EDC 3-468**

TO EXPEDITE THE HANDLING OF MOTIONS FOR RELIEF FROM THE AUTOMATIC STAY, A RELIEF FROM STAY INFORMATION SHEET, FORM EDC 3-468, SHALL BE COMPLETED BY THE MOVING PARTY PURSUANT TO THE INSTRUCTIONS BELOW. EXCEPT FOR UNUSUAL CIRCUMSTANCES, MOTIONS FOR RELIEF FROM THE AUTOMATIC STAY WILL NOT BE CONSIDERED BY THE COURT UNTIL A PROPERLY COMPLETED RELIEF FROM STAY INFORMATION SHEET IS FILED AND SERVED BY THE MOVING PARTY.

- 1. FILE THE COMPLETED INFORMATION SHEET ON WHITE PAPER WITH YOUR MOVING PAPERS AS A SEPARATE DOCUMENT. *FAILURE TO COMPLY WITH THIS REQUIREMENT CAN RESULT IN DENIAL OF THE MOTION OR A CONTINUANCE OF THE HEARING.***
- 2. ITEMIZE ANY “COSTS” ENTERED ON THE INFORMATION SHEET IN THE DECLARATION FILED IN SUPPORT OF THE MOTION, WITH PRE-PETITION AND POST-PETITION COSTS SEPARATELY GROUPED.**
- 3. IF THE MOVING PARTY IS SEEKING RELIEF FROM STAY TO PURSUE A STATE COURT ACTION, A BRIEF DESCRIPTION OF THE NATURE OF THE STATE COURT ACTION SHALL BE SET FORTH ON THE INFORMATION SHEET IN THE SPACE PROVIDED FOR ITEM 12.**