



Before we can process your request, you must submit the required search fee listed below.

The remittance submitted with your request is insufficient. Please submit the Fees for Services indicated below.

The case file has been archived and was sent to the Federal Records Center in San Bruno, California for storage. Therefore, the information you requested may be obtained directly from the Federal Records Center. Please see the enclosed information. Alternatively, you may obtain the information from the Clerk's Office. PLEASE NOTE: It will take two to three weeks to obtain the requested information from the Clerk's Office. If you still wish to obtain the requested information from the Clerk's Office, please submit the Fees for Services indicated below.

<b><u>FEES FOR SERVICES</u></b>			
<b>Search of Records</b>	\$26.00 per name/item	x _____ (# of names/items searched)	= \$ _____
<b>Photocopy Charges</b>	\$.50 per page	x _____ (# of pages copied)	= \$ _____
<b>Archive Retrieval</b>	\$45.00 per record	x _____ (# of records retrieved)	= \$ _____
<b>Document Certification</b>	\$9.00 per document	x _____ (# of documents certified)	= \$ _____
<b>TOTAL:</b>			<b>\$ _____</b>

**Please Note:** We cannot bill for services provided. Proper payment must be received in advance.

ALL NEGOTIABLE INSTRUMENTS MUST BE MADE PAYABLE TO THE CLERK OF THE U.S. BANKRUPTCY COURT. MONEY ORDERS AND CASHIER'S CHECKS ARE ACCEPTED FROM THIRD PARTIES AND ARE ACCEPTABLE FOR PAYMENT OF ALL FEES AND SERVICES. CHECKS FOR FILING FEE PAYMENTS, OTHER THAN CASHIER'S CHECKS, MUST BE DRAWN OF THE **TRUST ACCOUNT OF THE DEBTOR'S ATTORNEY**. CHECKS FOR ALL OTHER FEES AND SERVICES MUST BE BUSINESS CHECKS OR CASHIER'S CHECKS. **NO PERSONAL CHECKS! FOR YOUR OWN PROTECTION DO NOT SEND CASH THROUGH THE MAIL.**

DATED:

By: \_\_\_\_\_

**PLEASE RETURN A COPY OF THIS NOTICE WITH YOUR DOCUMENT(S) AND/OR FEE PAYMENT.**