## RECOMMENDATION FOR AWARD RECOGNITION

1. Name of nominee: _____

2. Nominee's current title: _____

   Grade/step: _____ Length of time in position: _____

3. Date of last award received: _____

   Description of last award: ☐ Special act or service ☐ Suggestion award

   **Briefly** describe justification for last award recognition:

   _____
   _____
   _____
   _____
   _____
   _____

4. Period of service for which this award is based: _____

5. Attach a description of the service or adopted suggestion and a statement of the resulting benefits derived by the Judiciary.

6. For cash awards, indicate the recommended award dollar amount: _____

   ***NOTE:*** *If this recommendation is for a group award, items 1 through 4 and item 6 must be completed for each nominee.*

7. _____ _____
   Signature and title of recommending Supervisor Date

8. _____ _____
   Signature and recommendation ☐ concur ☐ nonconcur of Division Manager Date

   Review committee recommendation: ☐ Concur ☐ Nonconcur Vote _____

   _____ _____
   Signature of Chief Deputy Clerk Date